



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | [www.ycsd.k12.or.us](http://www.ycsd.k12.or.us)

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCS BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, February 8, 2024

Regular Session: 6:00pm

## AGENDA

- I. **Call to Order Regular Session**
- II. **Flag Salute**
- III. **Individuals, Delegations, Recognitions, and Communications**
  - A. YCHS - Student body – Verbal Report
  - B. YCHS - Tanner Smith & Brad Post – Verbal Report
  - C. YCIS - Matt Wiles & Chad Tollefson – Student Spotlight
  - D. YCIS - Matt Wiles & Chad Tollefson – Verbal Report
  - E. YCES - Amanda Dallas – Verbal Report

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at [brownm@ycschools.org](mailto:brownm@ycschools.org). The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

- IV. **Review of Agenda (Action Item)**
- V. **Regular Session – Consent Agenda (Action Item)**
  - A. Approval of Board of Directors Minutes
    1. Regular Session Minutes: 01/11/2024
    2. Work Session Minutes: 01/25/2024
  - B. Personnel
  - C. Enrollment
  - D. Donations
- VI. **Announcements and Reports**
  - A. Superintendent's Report – Clint Raever – Verbal Report
  - B. Financials and List of Bills for January 2024 – Tami Zigler (Action Item)
- VII. **New Business**
  - A. Request for out of state travel during spring break for softball and baseball teams (Action Item)
  - B. Budget Committee Recommendation-Julia Howard (Action Item)
  - C. Adopt Updated Policies (Action item)
    1. Family Medical Leave (GCBDA/GDBDA)
    2. Grading and Reporting System (IKA)

## VIII. Board of Directors Comments

## IX. Executive Session

Note: this is not part of the public meeting. The Board will meet in Executive (closed) Session under ORS 192.660(2) (i) Performance Evaluations of Public Officers and Employees

## X. Adjournment

**Note:** Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.



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## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCS D BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, January 11, 2024

Regular Session: 6:00pm

## MINUTES

**Board Members Present:** *Jami Eglund, Susan FitzGerald, Jaletta Dumdi, Ken Watson, Erin Galyean*

**DO/Administrative Staff Present:** *Clint Raever, Tami Zigler, Mary Brown, Tanner Smith, Brad Post, Matt Wiles, Chad Tollefson, Ian Barr, Amanda Dallas*

**Also Present:** *Shavagh Petraitis, Julia Howard, Seth Liddy*

**Via Zoom:** *John Horne*

### I. Call to Order Regular Session

*S.FitzGerald called meeting to order at 6:00 pm.*

### I. Flag Salute

### II. Individuals, Delegations, Recognitions, and Communications

#### A. YCHS - Student body – Verbal Report

*-No student body member present. Nothing to report since this is the first week back from winter break.*

#### B. YCHS - Tanner Smith & Brad Post – Verbal Report

*-B.Post reported.*

*-The boys and girls wrestling teams are tough.*

*-Last Thursday, they packed the Tiger Dome for the "Crossover Duals". Both the boys and girls won the league dual title meet.*

*-The boys currently have 7 wrestlers that are ranked in the top 10 in their respected weight classes.*

*-The girls have 3 members who are ranked in the top 5 in their respected weight classes.*

*-The girls' basketball team is 1-1 after 2 league games. They are currently 7-4 overall and ranked 13<sup>th</sup> in the 3A classification.*

*-The boys' basketball team is 1-1 after 2 league games and are currently ranked 4<sup>th</sup> in their league.*

*-Cheer has begun their season. Their first competition is this weekend at the Lion Roar Challenge at West Lynn High School.*

*-J.Dumdi asked about trying to change leagues. B.Post stated that the costal league agreement is for one more year. The Football 3A Ad Hoc committee had requested feedback, so B.Post and T.Smith responded with their concerns about the league and the travel time. C.Raever stated that the board could also draft a letter to express their concerns regarding this. E.Galyean agreed to draft it and the board will review it.*

*-T.Smith presented.*

*-Everyone is getting back into the swing of things quickly.*

*-The navigation of the new J-term schedule and what the day looks like is going really well for the first week.*

*-The leadership team is really focusing on culture. The culture of the building is so important. It is crucial to the outcomes that they want to see. They are also focusing on their processes and how to align them with the 4 board goals.*

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- Last year credit recovery for the entire year was 55.50. This year, it is already at 65.75 and the first semester isn't even over. W.Knapp runs credit recovery and does a great job.
- During J term, there are intervention classes for those failing classes. 15 grade change forms have already come in. This means that 15 kids who typically would have failed have been able to earn credit and pass the course. These classes seem to have motivated some students to get their grades up.
- In the staff meeting on Wednesday, the main topic was gauging how the J-term is going. Some of the positives are that they have seen fewer behavior issues, getting to know the students better, higher engagement, learning to teach a new subject during a longer period of time, it seems to be rejuvenating for staff and students, there is less prep time, attendance has been solid, participation is higher, and the zero period is a common prep time for all. A few challenges are that the class periods are too long, supply and budget, lunch is at 10:20 on Wednesdays, and how the attendance policy works during this term. They also discussed adding a few more of the academically advanced classes, so that students have that option as well.
- There is now some data from the MTSS.
- For the graduating class, 76.7% of students are on track to graduate. That is 56 out of 72 students. There are 7 students in the yellow, but those can typically be brought up to the green, which would increase the graduation rate to 87.5%.
- For the juniors, 78.6% of students are on track. 9 are in the yellow right now.
- 73.5% of sophomores are on track to graduate. 8 are in the yellow.
- 71.2% of the freshmen students are on track to graduate. That is 46 out of 67 students. 10 are in the yellow.
- They will try everything they can for those in the red and help them explore their options.
- There are less than 10 students in the red per grade level.
- For the students that are in the yellow, the classes they are struggling with are typically math and language arts.
- R.McKinney's freshmen success class has been invaluable.
- S.FitzGerald expressed that the intermediate school should have a program set up to better prepare 8<sup>th</sup> graders for high school. M.Wiles agreed that would be of value.
- J.Dumdi asked if there has been any feedback from parents regarding J-term. T.Smith stated that there has been both positive and negative feedback.

YCIS - Matt Wiles & Chad Tollefson - Verbal Report

- M.Wiles and C.Tollefson presented.
- Before winter break, the intermediate school held their second community event, the North Pole Party. It was very well attended and received good feedback from students and families.
- Bingo night is put on by the PTO and will be held in February.
- There will be one more community event this year.
- The goal in preparing for J term was to provide students with hard copies of their schedules. They were able to do that and gave them out on the last day before break.
- The 90-minute periods are a challenge. More built in breaks need to be implemented.
- At the MTSS meetings for 7<sup>th</sup> and 8<sup>th</sup> grades, they reviewed the second round of Dibles and IReady testing. The numbers did not show any noticeable gains. There was not as much gain in reading as was hoped. These results are probably related to when the assessment was given and how a portion of the testing was rolled out. However, more gains were shown in the comprehension portion.
- Reading stayed at 30% being two or more grade levels below and 15% being one grade level below.
- Math saw some significant growth. 10% of students changed levels. 5<sup>th</sup> grade showed good growth. 6<sup>th</sup> grade cannot be evaluated yet, due to the fact that too many students still have to take the assessment. 7<sup>th</sup> and 8<sup>th</sup> grade showed particularly good growth. This is especially true for the girls. Roughly 80% were two or more grades below at beginning of the year. That number has gone down to

56% of 7<sup>th</sup> grade girls and 62% of the 8<sup>th</sup> grade girls. C.Tollefson credits this progress to the 2 new math teachers, who are doing a phenomenal job.

-J.Dumdi asked if the scores before COVID have been looked at to see how much it affected scores.

C.Tollefson responded that historically scores have been low in math. There are a lot more opt-outs now which affects the scores because most of the students opting out are high achieving.

C. YCES - Amanda Dallas – Verbal Report

-A.Dallas reported.

-Winter Wonderland was a lot of fun. There was some worry that attendance wouldn't be high because YCIS was having a function on the same night, but it seemed that families enjoyed both.

-The winter sing-a-long went well. There was not enough seating. Next year, they will use both sides of the bleachers. The PTO was a great support for this event. They supplied books, hot cocoa, and candy canes to hand out to families. The custodial and maintenance staff were a huge help. They helped set up and take down risers and chairs.

-There will be a bingo night on January 26<sup>th</sup> from 6pm to 8pm. There will be a food truck and a cotton candy machine. They are actively working on getting donations for prizes from families and local businesses.

-A huge thank you to K.Cruz and the PTO for making the indoor recess space so comfortable and fun.

-Next week, A.Dallas and M.Bishop will be headed to Chicago for the National Reading Conference. They are looking forward to hearing how others have set up interventions and what the current best practice is for teaching vocabulary.

-Benchmark testing for Dibles and Math Intervention will take place this month.

-Student data in DESSA has grown in the green. Currently, the focus of the small groups is personal responsibility and goal-directed behavior. The next focus will be self-management and social awareness.

-For MTSS, they will be reviewing the process in regards to attendance and any changes that need to be made. They will also review how ENVOY has been going and what can be done to support teachers, along with a PAX challenge.

D. Board Appreciation

-The board was presented with posters from the schools and small gifts of appreciation. The administration all thanked the board for their time and commitment to the school district.

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**III. Review of Agenda (Action Item)**

*E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.*

**IV. Regular Session – Consent Agenda (Action Item)**

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 12/14/2023

B. Personnel

C. Enrollment

D. Donations

E. Surplus

*E.Galyean motioned to approve the consent agenda as amended. K.Watson seconded. All in favor. Motion carried.*

## V. Announcements and Reports

### A. Superintendent's Report – Clint Raever – Verbal Report

*-C.Raever reported.*

*-The decision has been made to release students early tomorrow due to the weather predictions.*

*-C.Raever expressed his appreciation to the board for all they do for community, students, and himself.*

*-In relation to the safety plan, not a lot has been completed in regards to the infrastructure, but projects are in motion. The fencing project at YCIS is set to begin soon. They will be getting a second opinion on the wiring for the intercom system. It may have to do with the speakers themselves and not the wiring.*

*They will troubleshoot it and if that is the issue, the wiring system won't need to be replaced.*

*-The alert app, Site Shield, has been purchased. The next step is to roll it out to all staff and have them trained on how to use it. This app will make communication much faster.*

*-The first school safety advisory committee meeting will be January 24<sup>th</sup>. There will be representation from parents and administrators and a couple of staff members.*

*-J.Dumdi asked if the fencing project will be completed all at once. I.Barr replied that it would. There will be one access point and three exits. The slide gate will also be repaired.*

*-S.FitzGerald asked for an update on the stadium. C.Raever responded that the booster club wanted a more in-depth assessment done. The assessment was completed in early December, but they haven't heard anything back yet. The booster club is looking at privately funding the repairs until there are funds to replace it.*

### B. District Facilities Report – Ian Barr – Verbal Report

*-I.Barr reported.*

*-The Wi-Fi at the softball field is up and running.*

*-The fire suppression system in the YCES kitchen is complete.*

*-The elevator permits are all in order.*

*-Willamette HVAC has been doing a lot of work with the units. The compressors of the units at YCES are failing fast and there are 25 units.*

*-The YCIS fencing project will begin on January 22<sup>nd</sup>.*

*-In February, the maintenance department is hoping to start working on landscaping.*

*-The parts for the old gym door have been ordered.*

*-Finishing up getting bids on cameras and intercoms.*

*-Parts are being ordered for the re-keying project.*

### C. Financials and List of Bills for December 2023 – Tami Zigler (Action Item)

*-T.Zigler presented.*

*-One major update regarding the ADM count. The first ADM count submitted was 1254. The actual count is 1227. This will not affect the district's funding.*

*-J.Dumdi asked about the supplies budget and if the district is planning on using that money. T.Zigler replied that the district has been able to use different funds that anticipated (i.e. ESSER funds), but that money will be used.*

*-E.Galyean asked about the earnings on investments. T.Zigler replied that she budgets conservatively because it is market based and the rates can change.*

*-K.Watson motioned to approve the financials and list of bills for December 2023 as presented.*

*E.Galyean seconded. All in favor. Motion carried.*

- D. Quarterly Financial Update – Tami Zigler
- T.Zigler reported.
  - During winter break, T.Zigler converted the food service account from fund 250 to fund 299.
  - T.Zigler was asked if the Alliance Academy is losing the district money. T.Zigler responded that it is not and can provide a direct per student cost. She will get a report together and present it to the board.
  - The financial update provides reports by function and by object. It shows an overall look at the finances, as well as by schools.
  - Student and disabilities deficit is due mostly to the fact that the budgeted amount is for 17.16 FTE, the district currently has 21.69 FTE. The IDEA grant will be used to cover the additional employees hired.
  - E.Galyean stated she appreciates the detail.

## VI. New Business

- A. Budget Calendar (Action Item)
- T.Zigler presented.
  - There are not a lot of changes from prior years.
  - J.Dumdi asked if there is a need for additional budget committee members. T.Zigler responded that she will reach out to see if previous members want to reapply or if there is a need to reach out to others.
  - E.Galyean motioned to approve the budget calendar as presented. J.Dumdi seconded. All in favor. Motion carried.
- B. Early Literacy Success Initiative Grant Application Approval (Action Item)
- T.Zigler presented.
  - Last month A.Dallas presented the application to the board. The proposed budget is included on the application presented tonight.
  - Based on the application materials given last month and the proposed budget, the district is asking for board approval to submit the application to the state.
  - K.Watson motioned to approve the Early Literacy Success Initiative Grant Application as amended. E.Galyean seconded. All in favor. Motion carried.
- C. First Read of Policies
1. Family Medical Leave (GCBDA/GDBDA)
    - Changes due to the new Oregon Paid Leave Act are reflected in the updated policy.
  2. Grading and Reporting System (IKA)
    - Part of the professional development for the administration is to go through policies and make updates as needed.
    - In this policy it states that grading is on a 9-week schedule. That is no longer the case and the wording has been changed to 'on a periodic basis'.
    - S.FitzGerald asked if grading is standard based. C.Raever replied that it is and he will look at the wording regarding this.
- D. DLC-AR Policy Update
- Staff reimbursement amounts are very low in this policy. Staff will now get a per diem amount that follows the GSA rates instead of a set amount. Because of this change, receipts will not need to be collected.
  - There was a sentence regarding district vehicles that was removed since the district does not have its own vehicles.
  - A sentence was added stating that all reservations need to be made on district credit cards.

*-S.FitzGerald asked if the per diem amount will be given in advance. C.Raever responded that it will be given after in case travel plans change.*

**VII. Board of Directors Comments**

*-The board discussed what will be on the agenda for the January work session. The agenda will include long range facilities plan, the communication plan, and the strategic plan.*

*-The OSBA Bonds and Ballot Conference is February 16<sup>th</sup>. All board members will be attending as well as T.Zigler.*

*-The board thanked everyone for the gifts and appreciation.*

**VIII. Adjournment**

*S.Fitzgerald adjourned the meeting at 7:22pm.*



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## BOARD OF DIRECTORS WORK SESSION AGENDA

LOCATION: YCS D BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148  
Or VIA ZOOM <https://us06web.zoom.us/j/89756606894>

Thursday, January 25, 2024

Work Session: 6:00 pm

Board Members Present: *Susan FitzGerald, Jami Egland, Erin Galyean, Ken Watson*

DO/Administrative Staff Present: *Clint Raever, Mary Brown*

Via Zoom: *JaJetta Dumdi, Scott Rose*

## MINUTES

### I. Call to Order Work Session

*S.FitzGerald called the meeting to order at 6:01pm.*

### II. Flag Salute

### III. Long Range Facilities Planning Discussion

*-S.Rose from R&C Management Group joined the meeting to answer any questions the board may have regarding the long range facilities planning report.*

*-C.Raever stated the long range facilities planning committee put together their recommendations, but it is ultimately the board's decision on how to proceed based on those recommendations.*

*-C.Raever asked S.Rose what path he would suggest. S.Rose recommended that a couple surveys be put out to the community to ask what they feel the priorities are. The first would be a small survey with no more than 5 questions. The second survey would ask more detailed questions based on the results of the first survey.*

*-S.Rose stated that community workshops and inviting community members to tour the facilities might, also, be useful.*

*-J.Dumdi wanted to address whether it is necessary for the 4<sup>th</sup> and 5<sup>th</sup> graders to be moved back to the elementary school. S.Rose stated that is one of the questions that could be included in the survey to see where parents stand on this.*

*-As far as getting the survey out to the community, it could be posted with a QR code on the website, through social media, and by sending out mailers.*

*- E.Galyean stated a large part of the population isn't involved with the schools and it is important to get their input as well. C.Raever responded that the Willamette ESD will be able to help with this. It is part of the communication plan that will be looked at later in the meeting.*



- S.Rose will work with Clint and put together a survey. By early March, the board will review and approve it. The goal will be to get it out to the community before spring break.
- Once the results are in, the board will review the results at a work session and continue the discussion.
- The board agrees that in the event the district were to apply for a bond, it is vital that the community to be made fully aware of the district's facility needs and given the opportunity to provide feedback. All board members agreed that the process of doing this and pursuing a bond will take some time.
- E.Galyean asked if there are items on the report that need to be dealt with now. K.Watson stated some are already in dire need of addressing. C.Raever agreed that some items need immediate attention and that the district is attempting to use its regular budget to cover such costs.

#### **IV. Moving 7/8<sup>th</sup> Grade Sports away from YCTC Discussion**

- The board discussed the possibility of moving 7<sup>th</sup> and 8<sup>th</sup> grade sports back to the school.
- E.Galyean stated the district does not have access to the behaviors that are occurring during the sports nor does YCTC have access to student grades. Because of this, there is a lack of accountability for coaches and students. If the sports were run through the district, it would bring back the ability to hold students and coaches accountable for everything from behavior to academic performance.
- C.Raever presented a rough estimate of what the cost would be to have 7<sup>th</sup> and 8<sup>th</sup> grade sports run through the school instead of through YCTC.
- In order to do this, the district would need to hire an athletic director for the intermediate school.
- C.Raever broke down the cost by sport for football, volleyball, and boys' and girls' basketball. The estimate does not include track or wrestling.
- The participation fees would be \$125 per sport.
- The net cost for all of these would be approximately \$50,000.
- S.FitzGerald asked what teams they would play. C.Raever responded they would probably stay in a league similar to the one they are currently in.
- S.FitzGerald asked what the hiring process would be for coaches? C.Raever responded that they would post it as a job opening just like any other paid position.
- C.Raever will have a conversation with Mark at YCTC to discuss this further and get some input from the community as well.
- J.Dumdi stated if the decision is made to bring the 7<sup>th</sup> and 8<sup>th</sup> grade sports back to the school, the district will need to provide a very clear explanation of why it has chosen to do this.
- The board agreed to discuss this further at a future board meeting.

#### **V. Appoint Civil Rights Coordinator (Action Item)**

- A new law was recently passed that requires the designation of a civil rights coordinator within school districts. C.Raever asked the board to appoint him for this position. The position will have required and ongoing trainings.

*-K. Watson motioned to appoint Clint Raever as the Civil Rights Coordinator for the Yamhill Carlton School District. E. Galyean seconded. All in Favor. Motion carried.*

**VI. Communication Plan Information**

*-Willamette ESD drafted a 2023-2024 communication plan for the district.*

*-C. Raever briefly went over the communication plan draft with the board and asked them to review it and provide any feedback before finalizing it. Once all board members agree on a final draft, they will approve it at a future board meeting.*

**VII. Strategic Plan Draft**

*-C. Raever presented a draft of the strategic plan and asked the board to review it and give their feedback.*

*-K. Pond from YCES has experience with graphic design and has put together the draft.*

*-There is still some information that needs to be entered before it can be finalized.*

*S. FitzGerald adjourned the meeting at 8:11pm*

**Yamhill Carlton School District  
Human Resources  
Board Report  
February 8, 2024**



**New Hires**

None

**Resign/Retire/Term Employees**

Madeleine Bonnett, YCES Behavior IA

**Current Employees: Position Changes**

None

**Currently Open Positions**

YCIS Instructional Assistant - General Education

YCES Behavior IA

District IA II - Floater



## DONATIONS

### January 2024

|                           |                         |          |
|---------------------------|-------------------------|----------|
| M.Wood                    | CF Laughlin Scholarship | \$100.00 |
| J.Miller                  | OHSET                   | \$ 45.00 |
| E.Zahocs                  | OHSET                   | \$300.00 |
| T.Paolo                   | YCHS Wrestling          | \$200.00 |
| Lago Dechalapa Restaurant | YCHS FFA                | \$100.00 |

**Yamhill Carlton School District Enrollment Report**

**January**

**2024**

**District Enrollment for 2023-24 School Year**

|              | Sep          | Oct          | Nov          | Dec          | Jan          | Feb | Mar | Apr | May | June |
|--------------|--------------|--------------|--------------|--------------|--------------|-----|-----|-----|-----|------|
| YCES         | 284          | 284          | 282          | 279          | 280          |     |     |     |     |      |
| YCIS         | 348          | 344          | 345          | 345          | 345          |     |     |     |     |      |
| YCHS         | 289          | 292          | 283          | 283          | 281          |     |     |     |     |      |
| Alliance     | 180          | 181          | 183          | 183          | 182          |     |     |     |     |      |
| <b>Total</b> | <b>1,101</b> | <b>1,101</b> | <b>1,093</b> | <b>1,090</b> | <b>1,088</b> | -   | -   | -   | -   | -    |

**YCES Enrollment for 2023-24 School Year**

|                    | Sep        | Oct        | Nov        | Dec        | Jan        | Feb | Mar | Apr | May | June |
|--------------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|------|
| Kindergarten       | 77         | 76         | 77         | 77         | 77         |     |     |     |     |      |
| 1st Grade          | 68         | 69         | 68         | 67         | 67         |     |     |     |     |      |
| 2nd Grade          | 70         | 69         | 68         | 66         | 67         |     |     |     |     |      |
| 3rd Grade          | 69         | 70         | 69         | 69         | 69         |     |     |     |     |      |
| <b>23/24 Total</b> | <b>284</b> | <b>284</b> | <b>282</b> | <b>279</b> | <b>280</b> | -   | -   | -   | -   | -    |
| 22/23 Total        | 301        | 297        | 299        | 299        | 297        | 297 | 298 | 304 | 306 | 307  |
| 21/22 Total        | 265        | 269        | 271        | 264        | 273        | 274 | 270 | 268 | 268 | 266  |
| 20/21 Total        | 231        | 229        | 230        | 228        | 225        | 221 | 225 | 223 | 223 | 223  |
| 19/20 Total        | 362        | 365        | 366        | 361        | 363        | 361 | 358 | 364 | 367 | 366  |

**YCIS Enrollment for 2023-24 School Year**

|                    | Sep        | Oct        | Nov        | Dec        | Jan        | Feb | Mar | Apr | May | June |
|--------------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|------|
| 4th Grade          | 91         | 88         | 88         | 89         | 90         |     |     |     |     |      |
| 5th Grade          | 54         | 54         | 53         | 52         | 52         |     |     |     |     |      |
| 6th Grade          | 65         | 64         | 66         | 66         | 64         |     |     |     |     |      |
| 7th Grade          | 76         | 75         | 75         | 74         | 75         |     |     |     |     |      |
| 8th Grade          | 62         | 63         | 63         | 64         | 64         |     |     |     |     |      |
| <b>23/24 Total</b> | <b>348</b> | <b>344</b> | <b>345</b> | <b>345</b> | <b>345</b> | -   | -   | -   | -   | -    |
| 22/23 Total        | 332        | 329        | 330        | 325        | 322        | 328 | 322 | 321 | 325 | 324  |
| 21/22 Total        | 343        | 342        | 347        | 349        | 351        | 348 | 343 | 347 | 349 | 345  |
| 20/21 Total        | 291        | 287        | 276        | 276        | 272        | 273 | 282 | 291 | 282 | 282  |
| 19/20 Total        | 308        | 312        | 311        | 313        | 307        | 303 | 303 | 307 | 307 | 307  |

*For FY 18/19 19/20, the 4th grade was counted at YCES.*

**YCHS Enrollment for 2023-24 School Year**

|                    | Sep        | Oct        | Nov        | Dec        | Jan        | Feb | Mar | Apr | May | June |
|--------------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|------|
| 9th Grade          | 64         | 65         | 65         | 65         | 66         |     |     |     |     |      |
| 10th Grade         | 75         | 72         | 69         | 69         | 66         |     |     |     |     |      |
| 11th Grade         | 77         | 81         | 76         | 76         | 76         |     |     |     |     |      |
| 12th Grade         | 72         | 72         | 72         | 72         | 72         |     |     |     |     |      |
| Transition         | 1          | 2          | 1          | 1          | 1          |     |     |     |     |      |
| <b>23/24 Total</b> | <b>289</b> | <b>292</b> | <b>283</b> | <b>283</b> | <b>281</b> | -   | -   | -   | -   | -    |
| 22/23 Total        | 293        | 290        | 288        | 284        | 290        | 285 | 286 | 285 | 284 | 278  |
| 21/22 Total        | 284        | 283        | 285        | 285        | 278        | 281 | 281 | 278 | 276 | 277  |
| 20/21 Total        | 290        | 290        | 292        | 290        | 290        | 290 | 291 | 291 | 276 | 291  |
| 19/20 Total        | 299        | 300        | 298        | 295        | 295        | 290 | 286 | 287 | 284 | 284  |

**Alliance Academy Enrollment 2023-24**

|                    | Sep        | Oct        | Nov        | Dec        | Jan        | Feb | Mar | Apr | May | June |
|--------------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|------|
| Kindergarten       | 15         | 15         | 15         | 15         | 15         |     |     |     |     |      |
| 1st Grade          | 20         | 20         | 20         | 20         | 21         |     |     |     |     |      |
| 2nd Grade          | 22         | 22         | 22         | 22         | 22         |     |     |     |     |      |
| 3rd Grade          | 27         | 27         | 28         | 28         | 28         |     |     |     |     |      |
| 4th Grade          | 21         | 21         | 21         | 21         | 20         |     |     |     |     |      |
| 5th Grade          | 19         | 20         | 21         | 21         | 21         |     |     |     |     |      |
| 6th Grade          | 24         | 24         | 24         | 24         | 24         |     |     |     |     |      |
| 7th Grade          | 20         | 20         | 20         | 20         | 19         |     |     |     |     |      |
| 8th Grade          | 12         | 12         | 12         | 12         | 12         |     |     |     |     |      |
| 9th Grade          | -          | -          | -          | -          | -          |     |     |     |     |      |
| 10th Grade         | -          | -          | -          | -          | -          |     |     |     |     |      |
| 11th Grade         | -          | -          | -          | -          | -          |     |     |     |     |      |
| 12th Grade         | -          | -          | -          | -          | -          |     |     |     |     |      |
| <b>23/24 Total</b> | <b>180</b> | <b>181</b> | <b>183</b> | <b>183</b> | <b>182</b> | -   | -   | -   | -   | -    |
| 22/23 Total        | 192        | 194        | 191        | 190        | 189        | 193 | 192 | 192 | 191 | 187  |
| 21/22 Total        | 137        | 134        | 135        | 134        | 127        | 125 | 129 | 130 | 129 | 128  |
| 20/21 Total        | 255        | 258        | 266        | 269        | 267        | 254 | 250 | 234 | 247 | 247  |
| 19/20 Total        | 91         | 91         | 91         | 92         | 89         | 90  | 88  | 88  | 88  | 88   |

*For FY 18/19 19/20, the 4th grade was counted at YCES.*

*Mission*

*The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.*



To: Board of Directors – Yamhill Carlton School District  
Clint Raever, Superintendent

From: Tami Zigler, Business Manager

Date: February 8, 2024

Re: District Financial Report

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**SUMMARY for Fiscal Year 2023-2024**

**This General Fund summary excludes Beginning Fund Balance (5400-5499).**

For the current period, total revenue was \$414,630 more than planned and total expenditures were \$479,104 less than planned. The combined result is a \$893,734 favorable surplus condition for the current year period.

**REVENUES**

**TAXES:** Taxes are \$133,941 under plan. This unfavorable condition represents -3.3% of the year-to-date plan amount of \$4,093,144. This amount is considered tolerable, and was primarily driven by a decrease in 1111 CURRENT YEAR TAXES. For the current year period, Taxes increased 3.4% over the prior year period compared to an average increase of 6.0% over the preceding 4 years.

**TUITION, FEES, OTHER:** Tuition, Fees, Other is \$33,437 over plan. This favorable condition represents 76.6% of the year-to-date plan amount of \$43,635. The current year variance amount is considered material, and was primarily driven by increases in 1711 ATHLETIC SIGN UP, and 1990 MISCELLANEOUS. For the current year period, Tuition, Fees, Other increased 61.5% over the prior year period compared to an average increase of 4.6% over the preceding 4 years.

**EARNINGS ON INVESTMENTS:** Earnings on Investments are \$150,846 over plan. This favorable condition represents 1317.0% of the year-to-date plan amount of \$11,454. This amount is considered material, and was primarily driven by an increase in 1510 INTEREST ON INVESTMENTS. For the current year period, Earnings on Investments increased 134.5% over the prior year period compared to an average increase of 9.3% over the preceding 4 years.

**INTERMEDIATE REVENUE:** Intermediate Revenue is \$23,555 under plan. This unfavorable condition represents -29.9% of the year-to-date plan amount of \$78,750. This amount is considered material, and was primarily driven by a decrease in 2102 EDUCATION SERVICE DISTRICT APPORTIONMENT. For the current year period, Intermediate Revenue decreased 14.9% over the prior year period compared to an average increase of 22.0% over the preceding 4 years.

**STATE UNRESTRICTED AID AND SSF:** State Unrestricted Aid and SSF is \$387,843 over plan. This favorable condition represents 7.2% of the year-to-date plan amount of \$5,413,764. This variance amount is considered tolerable, and was primarily driven by an increase in 3101 STATE SCHOOL FUND - GENERAL SUPPORT. For the current year period, State Unrestricted Aid and SSF increased 18.4% over the prior year period compared to an average increase of 2.8% over the preceding 4 years.

## **EXPENDITURES**

**SALARIES:** Salaries are \$61,065 under plan. This favorable condition represents -2.1% of the year-to-date plan amount of \$2,967,133. The current year variance amount is considered tolerable, and was primarily driven by a decrease in 0111 LICENSED SALARIES. For the current year period, Salaries increased 13.6% over the prior year period compared to an average increase of 2.8% over the preceding 4 years.

**ASSOCIATED PAYROLL COSTS:** Associated Payroll Costs are \$50,572 under plan. This favorable condition represents -3.3% of the year-to-date plan amount of \$1,547,387. The current year variance amount is considered tolerable, and was primarily driven by a decrease in 0213 PERS UAL CONTRIBUTION. For the current year period, Associated Payroll Costs increased 12.4% over the prior year period compared to an average increase of 4.3% over the preceding 4 years.

**PURCHASED SERVICES:** Purchased Services are \$111,445 under plan. This favorable condition represents -9.1% of the year-to-date plan amount of \$1,227,727. The current year variance amount is considered material, and was primarily driven by decreases in 0310 INSTR, PROF & TECH SRVS, and 0326 FUEL. This decrease was partially offset by an increase in 0322 REPAIRS & MAINTENANCE SERVICES. For the current year period, Purchased Services increased 15.1% over the prior year period compared to an average increase of 0.5% over the preceding 4 years.

**SUPPLIES:** Supplies are \$192,456 under plan. This favorable condition represents -36.7% of the year-to-date plan amount of \$524,533. This variance amount is considered material, and was primarily driven by a decrease in 0420 TEXTBOOKS. For the current year period, Supplies increased 0.5% over the prior year period compared to an average increase of 17.5% over the preceding 4 years. The largest Supplies groups - 0420 TEXTBOOKS, 0410 CONSUMABLE SUPPLIES & MATERIALS, and 0470 COMPUTER SOFTWARE, representing 82.8% of total Supplies, decreased by 9.0%.

**CAPITAL OUTLAY:** Capital Outlay is \$83,866 under plan. This favorable condition represents -64.2% of the year-to-date plan amount of \$130,615. The current year variance amount is considered material, and was primarily driven by a decrease in 0550 TECHNOLOGY. For the current year period, Capital Outlay decreased 34.9% over the prior year period compared to an average increase of 94.7% over the preceding 4 years.



**OTHER OBJECTS:** Other Objects are \$20,299 over plan. This unfavorable condition represents 7.8% of the year-to-date plan amount of \$260,832. This amount is considered tolerable, and was primarily driven by an increase in 0653 PROPERTY INSURANCE PREMIUMS. For the current year period, Other Objects increased 20.3% over the prior year period compared to an average increase of 11.1% over the preceding 4 years.

**TRANSFERS:** Transfers are on plan. This favorable condition represents 0% of the year-to-date plan amount of \$263,393. This amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Transfers decreased 10.3% over the prior year period compared to an average increase of 9.9% over the preceding 4 years. The largest Transfers groups - 0790 OTHER TRANSFERS, and 0791 TRANSFER TO BUILDING FUND, representing 88.6% of total Transfers, decreased by 2.2%

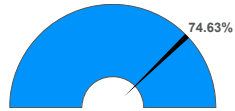
**OTHER USES OF FUNDS:** Other Uses of Funds are on plan. This amount is considered trivial and meets expectations based on budget appropriations.

*Information provided by Frontline Analytics powered by Forecast5.*

# 100 GENERAL FUND Revenue Dashboard Summary

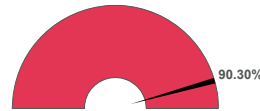
For the Period Ending January 31, 2024

## Actual YTD Revenues



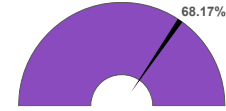
Projected YTD Revenues  
72.49%

## Actual YTD Local Sources



Projected YTD Local Sources  
88.80%

## Actual YTD State Sources



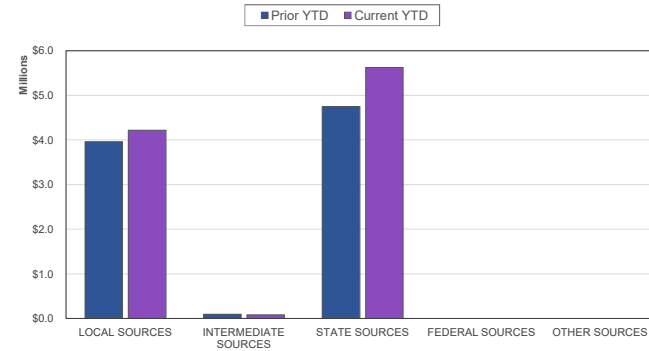
Projected YTD State Sources  
65.60%

## General Fund Revenues

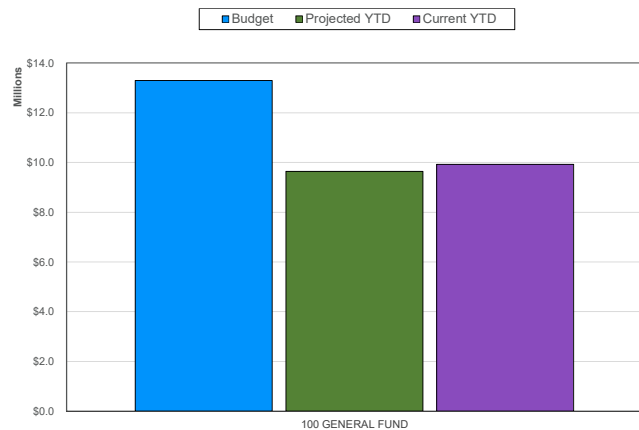
### Top 10 GENERAL FUND Sources of Revenue (Year-to-Date)

|   |               |
|---|---------------|
| State School Fund                             | \$5,626,115   |
| Ad Valorem Taxes Levied By District           | \$3,951,538   |
| Resources - Beginning Fund Balance            | \$2,979,668   |
| Interest On Investments                       | \$162,300     |
| Unrestricted Revenue                          | \$79,750      |
| Miscellaneous                                 | \$74,345      |
| Admissions                                    | \$20,200      |
| Penalties And Interest On Taxes               | \$7,664       |
| Rentals                                       | \$1,500       |
| Regular Day School Transportation             | \$456         |
| <b>Percent of Total Revenues Year-to-Date</b> | <b>99.99%</b> |

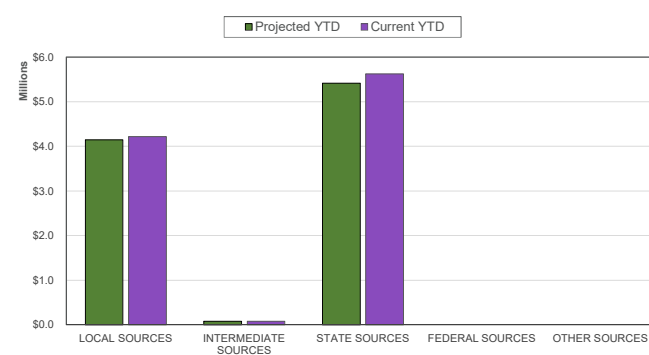
### GENERAL FUND Revenue by Source | Prior YTD vs. Current YTD



### Revenues by Fund | Budget / Projected YTD / Current YTD



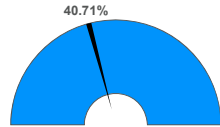
### GENERAL FUND Revenue by Source | Projected YTD vs. Current YTD



# 100 GENERAL FUND Expense Dashboard Summary

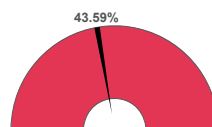
For the Period Ending January 31, 2024

Actual YTD Expenditures



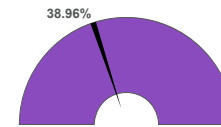
Projected YTD Expenditures  
43.74%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits  
46.30%

Actual YTD Other Objects



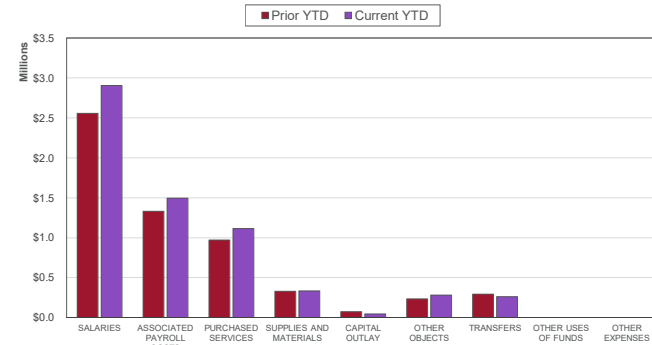
Projected YTD Other Objects  
42.18%

## General Fund Expenditures

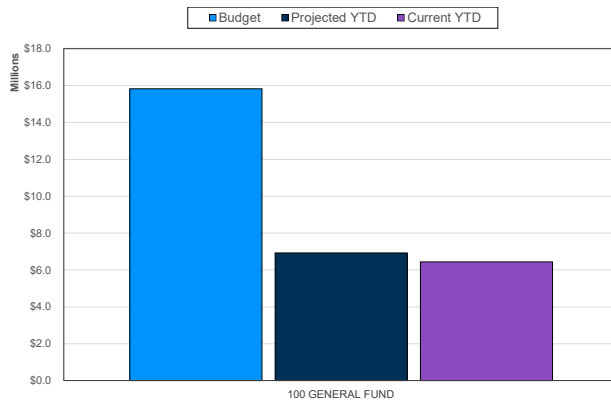
Top 10 GENERAL FUND Expenditures by Program (Year-to-Date)

|   |               |
|---|---------------|
| Licensed Salaries                                 | \$1,294,859   |
| Classified Salaries                               | \$679,056     |
| Employees Insurance                               | \$614,460     |
| Pers Ual Contribution                             | \$477,731     |
| Administrators                                    | \$470,212     |
| Reimbursable Student Transportation               | \$345,399     |
| Fica/Medicare                                     | \$218,164     |
| Property Insurance Premiums                       | \$212,170     |
| Instr, Prof & Tech Svcs                           | \$210,908     |
| Managerial-Classified- Conf                       | \$170,145     |
| <b>Percent of Total Expenditures Year-to-Date</b> | <b>72.85%</b> |

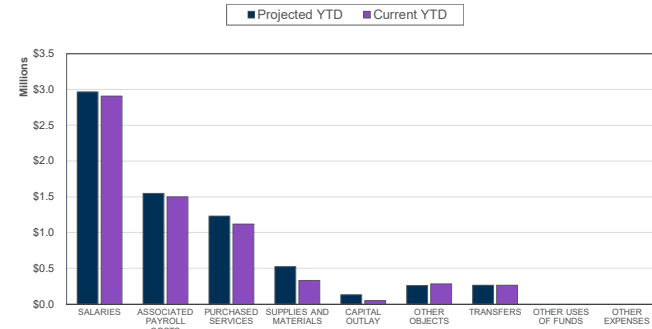
GENERAL FUND Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



GENERAL FUND Expenditures by Object | Projected YTD vs. Current YTD

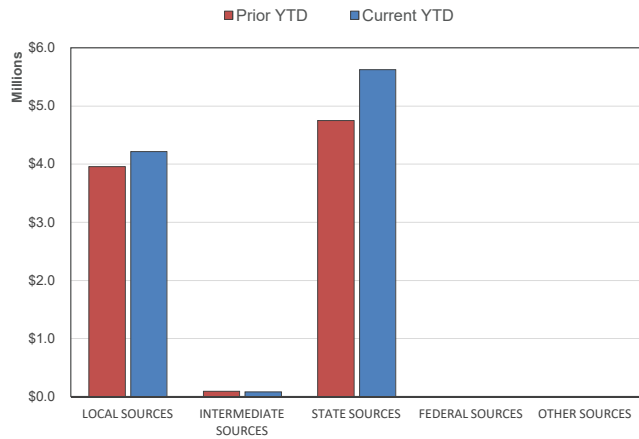


# 100 GENERAL FUND | Financial Summary by Object

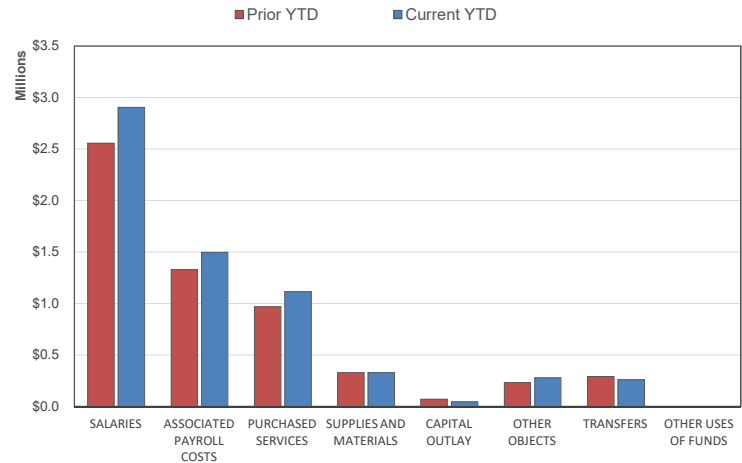
For the Period Ending January 31, 2024

|                               | Prior YTD |                  | Prior Year Actual | YTD % of PY Actual | Current YTD   |           | Annual Budget    | YTD % of Budget |                    |               |
|-------------------------------|-----------|------------------|-------------------|--------------------|---------------|-----------|------------------|-----------------|--------------------|---------------|
|                               | \$        |                  | \$                |                    | \$            | \$        |                  |                 |                    |               |
| <b>Beginning Fund Balance</b> | \$        | 2,229,182        | \$                | 2,229,182          |               | \$        | 2,979,668        | \$              | 2,525,000          |               |
| <b>REVENUES</b>               |           |                  |                   |                    |               |           |                  |                 |                    |               |
| Local Sources                 |           | 3,958,208        |                   | 4,408,224          | 89.79%        |           | 4,218,413        |                 | 4,671,349          | 90.30%        |
| Intermediate Sources          |           | 94,007           |                   | 285,172            | 32.96%        |           | 80,001           |                 | 375,000            | 21.33%        |
| State Sources                 |           | 4,752,502        |                   | 8,274,565          | 57.44%        |           | 5,626,115        |                 | 8,252,736          | 68.17%        |
| Federal Sources               |           | -                |                   | -                  |               |           | -                |                 | -                  |               |
| Other Sources                 |           | -                |                   | -                  |               |           | -                |                 | -                  |               |
| <b>TOTAL REVENUE</b>          | <b>\$</b> | <b>8,804,716</b> | <b>\$</b>         | <b>12,967,961</b>  | <b>67.90%</b> | <b>\$</b> | <b>9,924,529</b> | <b>\$</b>       | <b>13,299,085</b>  | <b>74.63%</b> |
| <b>EXPENDITURES</b>           |           |                  |                   |                    |               |           |                  |                 |                    |               |
| Salaries                      | \$        | 2,558,615        | \$                | 5,966,265          | 42.88%        | \$        | 2,906,068        | \$              | 6,464,406          | 44.95%        |
| Associated Payroll Costs      |           | 1,331,453        |                   | 3,090,212          | 43.09%        |           | 1,496,815        |                 | 3,488,252          | 42.91%        |
| Purchased Services            |           | 969,585          |                   | 2,068,159          | 46.88%        |           | 1,116,282        |                 | 2,505,809          | 44.55%        |
| Supplies and Materials        |           | 330,299          |                   | 402,940            | 81.97%        |           | 332,077          |                 | 676,516            | 49.09%        |
| Capital Outlay                |           | 71,816           |                   | 89,720             | 80.04%        |           | 46,749           |                 | 188,722            | 24.77%        |
| Other Objects                 |           | 233,692          |                   | 245,461            | 95.21%        |           | 281,131          |                 | 266,987            | 105.30%       |
| Transfers                     |           | 293,617          |                   | 293,617            | 100.00%       |           | 263,393          |                 | 283,393            | 92.94%        |
| Other Uses of Funds           |           | -                |                   | -                  |               |           | -                |                 | 1,950,000          | 0.00%         |
| Other Expenses                |           | -                |                   | -                  |               |           | -                |                 | -                  |               |
| <b>TOTAL EXPENDITURES</b>     | <b>\$</b> | <b>5,789,078</b> | <b>\$</b>         | <b>12,156,374</b>  | <b>47.62%</b> | <b>\$</b> | <b>6,442,515</b> | <b>\$</b>       | <b>15,824,085</b>  | <b>40.71%</b> |
| <b>SURPLUS / (DEFICIT)</b>    | <b>\$</b> | <b>3,015,638</b> | <b>\$</b>         | <b>811,588</b>     |               | <b>\$</b> | <b>3,482,014</b> | <b>\$</b>       | <b>(2,525,000)</b> |               |
| <b>ENDING FUND BALANCE</b>    | <b>\$</b> | <b>5,244,820</b> | <b>\$</b>         | <b>3,040,770</b>   |               | <b>\$</b> | <b>6,461,682</b> | <b>\$</b>       | <b>-</b>           |               |

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



**YAMHILL CARLTON SCHOOL DISTRICT  
SPECIAL REVENUE FUNDS  
FOR THE FISCAL YEAR 2023-2024  
AS OF JANUARY 31, 2024**

| <b>FUND DESCRIPTION</b>                | <b>GRANT AWARD</b>  | <b>REVENUE</b>    | <b>EXPENDITURE</b> | <b>ENCUMBRANCE</b>  | <b>BUDGET BALANCE</b> |
|--|---------------------|-------------------|--------------------|---------------------|-----------------------|
| 201 TITLE I                            | 187,701.00          | -                 | 75,430.86          | 107,031.24          | 5,238.90              |
| 204 TITLE II-A & TITLE IV-D            | 40,648.00           | -                 | 6,155.36           | 4,188.82            | 30,303.82             |
| 206 IDEA PART B 611                    | 219,833.18          | 20,290.18         | 109,378.67         | 102,252.97          | 8,201.54              |
| 207 IDEA PART B 619                    | 1,091.00            | 1,091.00          | -                  | -                   | 1,091.00              |
| 213 ESSER III FUNDS                    | 329,723.41          | -                 | 29,172.41          | 35,694.68           | 264,856.32            |
| 215 MEDICAID ADMIN CLAIMING (MAC)      | 20,000.00           | 2,206.79          | -                  | -                   | 20,000.00             |
| 233 HIGH SCHOOL SUCCESS (M-98)         | 241,245.15          | -                 | 94,622.80          | 121,925.02          | 24,697.33             |
| 235 CTE REVITALIZATION FUNDS           | 29,597.00           | 29,596.74         | -                  | -                   | 29,597.00             |
| 238 CAREER PATHWAYS                    | 2,000.00            | -                 | -                  | 395.00              | 1,605.00              |
| 239 OUTDOOR SCHOOL (M-99)              | 67,713.00           | -                 | -                  | 5,817.16            | 61,895.84             |
| 251 STUDENT INVESTMENT ACCOUNT (SIA)   | 1,002,661.31        | -                 | 330,961.02         | 515,129.88          | 156,570.41            |
| 253 EARLY LITERACY GRANT               | 90,860.45           | -                 | 262.06             | 37,086.41           | 53,511.98             |
| 261 TAP GRANTS - FACILITIES ASSESSMENT | 20,000.00           | 20,000.00         | 20,000.00          | -                   | -                     |
| 261 TAP GRANTS - LONG RANGE PLANNING   | 25,000.00           | 25,000.00         | 25,000.00          | -                   | -                     |
| 261 TAP GRANTS - AHERA                 | 6,000.00            | -                 | 1,500.00           | -                   | 4,500.00              |
| <b>LOCAL/STATE/FED GRANTS</b>          | <b>2,284,073.50</b> | <b>98,184.71</b>  | <b>692,483.18</b>  | <b>929,521.18</b>   | <b>662,069.14</b>     |
| <b>230 MISCELLANEOUS GRANTS</b>        | <b>GRANT AWARD</b>  | <b>REVENUE</b>    | <b>EXPENDITURE</b> | <b>ENCUMBRANCE</b>  | <b>GRANT BALANCE</b>  |
| 000 MISCELLANEOUS GRANTS               | 100,000.00          | 650.72            | -                  | -                   | 100,000.00            |
| 850 BOARD OSBA SCHOLARSHIP             | 5,000.00            | 5,000.00          | -                  | -                   | 5,000.00              |
| 401 ASPIRE                             | 3,000.00            | 2,500.00          | 1,113.74           | 1,371.10            | 515.16                |
| 800 UNITED WAY - RESOURCE ROOMS        | 609.00              | 609.00            | 422.38             | -                   | 186.62                |
| 801 YCES PTO PROJECTS                  | 214.00              | 213.95            | -                  | -                   | 214.00                |
| 802 AG DRONE PROJECT                   | 1,552.00            | 1,551.45          | -                  | -                   | 1,552.00              |
| 803 VETERANS LEGACY GRANT              | 785.00              | 785.03            | -                  | -                   | 785.00                |
| 806 SOPHIA'S FUND - BUBBLE WALL        | 520.00              | 520.01            | 357.54             | -                   | 162.46                |
| 807 SOPHIA'S FUND - THEATER            | 2,226.00            | 2,225.69          | 1,112.72           | -                   | 1,113.28              |
| 808 MWEC CONFERENCES                   | 3,000.00            | 721.13            | 1,198.81           | -                   | 1,801.19              |
| 809 STUDENT TEACHING                   | 4,300.00            | 2,795.15          | 1,656.58           | 130.33              | 2,513.09              |
| 812 FFA ALUMNI NATL CONFERENCE         | 9,201.00            | 6,877.81          | 9,200.65           | 5,187.31            | (5,186.96)            |
| 814 FTC ROBOTICS DONATION              | 1,274.00            | 1,274.00          | -                  | -                   | 1,274.00              |
| 824 EIIS GRANT                         | 3,053.00            | -                 | 763.25             | 2,289.75            | -                     |
| 825 MENSTRUAL DIGNITY ACT              | 4,816.00            | -                 | -                  | -                   | 4,816.00              |
| 826 WESD CONFERENCES/GRANTS            | 2,000.00            | -                 | -                  | 2,000.00            | -                     |
| <b>SUB TOTAL MISC GRANTS</b>           | <b>141,550.00</b>   | <b>25,723.94</b>  | <b>15,825.67</b>   | <b>10,978.49</b>    | <b>114,745.84</b>     |
| <b>FUND OTHER SPECIAL REVENUE</b>      | <b>BUDGET</b>       | <b>REVENUE</b>    | <b>EXPENDITURE</b> | <b>ENCUMBRANCE</b>  | <b>BUDGET BALANCE</b> |
| 299 FOOD SERVICE                       | 428,600.00          | 115,192.09        | 163,882.04         | 235,957.07          | 28,760.89             |
| 265 EARLY RETIREMENT                   | 75,000.00           | 78,575.17         | 8,441.58           | 12,785.12           | 53,773.30             |
| 266 PROFESSIONAL DEVELOPMENT           | 60,000.00           | 62,706.21         | 2,736.00           | 5,534.16            | 51,729.84             |
| 281 STUDENT BODY ACCOUNTS - YCES       | 30,000.00           | 20,326.79         | -                  | -                   | 30,000.00             |
| 282 STUDENT BODY ACCOUNTS - YCIS       | 144,000.00          | 72,455.31         | 11,322.18          | 2,639.35            | 130,038.47            |
| 283 STUDENT BODY ACCOUNTS - YCHS       | 300,000.00          | 303,702.18        | 36,188.22          | 17,766.51           | 246,045.27            |
| 285 ALLIANCE ACADEMY - FIELD TRIPS     | 5,000.00            | 3,478.44          | 1,239.68           | 126.00              | 3,634.32              |
| <b>SUB TOTAL OTHER SPECIAL REVENUE</b> | <b>1,042,600.00</b> | <b>656,436.19</b> | <b>223,809.70</b>  | <b>274,808.21</b>   | <b>543,982.09</b>     |
| <b>TOTAL ALL 200 FUNDS</b>             | <b>3,468,223.50</b> | <b>780,344.84</b> | <b>932,118.55</b>  | <b>1,215,307.88</b> | <b>1,320,797.07</b>   |

\*Balance is the Budget column minus Expenditures and Encumbrances. Actual Balance will change based on Revenues received.

**YAMHILL CARLTON SCHOOL DISTRICT  
FOR THE FISCAL YEAR 2023-2024  
DEBT SERVICES, CAPITAL PROJECT, AND FIDUCIARY FUNDS  
AS OF JANUARY 31, 2024**

| FUND DESCRIPTION            | BUDGET              | BEGINNING FUND    |                     |                   | EXPENDITURE         | ENCUMBRANCE       | PROJECTED<br>BALANCE* | CASH BALANCE |
|-----------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|-----------------------|--------------|
|                             |                     | BALANCE           | REVENUE             |                   |                     |                   |                       |              |
| 300 GENERAL OBLIGATION DEBT | 991,750.00          | 117,841.93        | 926,061.45          | 228,075.00        | 763,675.00          | -                 | 815,828.38            |              |
| 301 QZAB DEBT               | 149,583.00          | -                 | 133,064.18          | 142,471.59        | -                   | 7,111.41          | (9,407.41)            |              |
| 302 PERS UAL DEBT           | 1,976,957.00        | 712,525.04        | 557,868.24          | 140,686.00        | 1,060,686.00        | 775,585.00        | 1,129,707.28          |              |
| 304 JCI PROJECT DEBT        | 130,950.00          | 17,994.58         | 112,350.00          | 130,950.00        | -                   | -                 | (605.42)              |              |
| <b>TOTAL DEBT SERVICES</b>  | <b>3,249,240.00</b> | <b>848,361.55</b> | <b>1,729,343.87</b> | <b>642,182.59</b> | <b>1,824,361.00</b> | <b>782,696.41</b> | <b>1,935,522.83</b>   |              |

| FUND DESCRIPTION              | BUDGET              | BEGINNING FUND    |                  |                   | EXPENDITURE     | ENCUMBRANCE         | PROJECTED<br>BALANCE* | CASH BALANCE |
|-------------------------------|---------------------|-------------------|------------------|-------------------|-----------------|---------------------|-----------------------|--------------|
|                               |                     | BALANCE           | REVENUE          |                   |                 |                     |                       |              |
| 400 CET CAPITAL PROJECTS      | 1,390,000.00        | 255,396.01        | 74,952.21        | 140,151.20        | 5,845.00        | 1,244,003.80        | 190,197.02            |              |
| 475 CAPITAL PROJECT FUND      | 100,000.00          | 488,466.01        | 12,679.75        | -                 | -               | 100,000.00          | 501,145.76            |              |
| <b>TOTAL CAPITAL PROJECTS</b> | <b>1,490,000.00</b> | <b>743,862.02</b> | <b>87,631.96</b> | <b>140,151.20</b> | <b>5,845.00</b> | <b>1,344,003.80</b> | <b>691,342.78</b>     |              |

| FUND DESCRIPTION              | BUDGET              | BEGINNING FUND      |                     |                   | EXPENDITURE         | ENCUMBRANCE         | PROJECTED<br>BALANCE* | CASH BALANCE |
|-------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|---------------------|-----------------------|--------------|
|                               |                     | BALANCE             | REVENUE             |                   |                     |                     |                       |              |
| 785 LAUGHLIN SCHOLARSHIP FUND | 54,500.00           | -                   | 3,005.00            | 2,000.00          | -                   | 52,500.00           | 1,005.00              |              |
| <b>TOTAL TRUST IN AGENCY</b>  | <b>54,500.00</b>    | <b>-</b>            | <b>3,005.00</b>     | <b>2,000.00</b>   | <b>-</b>            | <b>52,500.00</b>    | <b>1,005.00</b>       |              |
| <b>TOTAL OTHER FUNDS</b>      | <b>4,793,740.00</b> | <b>1,592,223.57</b> | <b>1,819,980.83</b> | <b>784,333.79</b> | <b>1,830,206.00</b> | <b>2,179,200.21</b> | <b>2,627,870.61</b>   |              |

\*Projected Balance is the Budget column minus Expenditures and Encumbrances. Cash Balance is actual revenues and expenditures to date.

# Yamhill-Carlton School District No. 1

## Approval of Bills Report

Fiscal Year: 2023-2024

**Criteria:** **From Check Date:** 01/01/2024 **To:** 01/31/2024 **Voucher:** ALL  
**Report Sort:** FUND **From Fund:** 100 **To:** 900

Page Break

Exclude Invoice Description

| Check Number              | Vendor                       | Amount     |
|---------------------------|------------------------------|------------|
| <b>100 - GENERAL FUND</b> |                              |            |
| 0                         | AMANDA NEWELL                | \$200.00   |
| 0                         | AMAZON CAPITAL SERVICES      | \$2,665.44 |
| 0                         | AMERICAN FIDELITY - PD LEAVE | \$1,585.50 |
| 0                         | BARR, IAN M                  | \$110.00   |
| 0                         | BLICK ART MATERIALS          | \$249.06   |
| 61277                     | BREANNE HOLZER               | \$225.00   |
| 0                         | BRIGHTSIDE ELECTRIC AND      | \$1,780.66 |
| 0                         | BRITTNEY JEFFRIES            | \$522.00   |
| 0                         | CALEB WELLBROCK              | \$309.99   |
| 0                         | CATHERINE WEAVER             | \$20.00    |
| 0                         | CDW-GOVERNMENT, INC          | \$229.12   |
| 0                         | CENTURY LINK                 | \$194.92   |
| 61253                     | CHERI ELDER                  | \$144.20   |
| 61212                     | CITY OF CARLTON              | \$1,898.68 |
| 61222                     | CITY OF YAMHILL              | \$8,474.39 |
| 61239                     | CITY OF YAMHILL              | \$136.07   |
| 61223                     | CLACKAMAS ESD                | \$1,271.37 |
| 61224                     | CVE TECHNOLOGIES GROUP INC   | \$623.67   |
| 61213                     | DAVISON AUTO PARTS           | \$16.64    |
| 61240                     | DAVISON AUTO PARTS           | \$36.03    |
| 61263                     | DAVISON AUTO PARTS           | \$385.78   |
| 61278                     | DAVISON AUTO PARTS           | \$73.43    |
| 0                         | DELL INC                     | \$3,588.78 |
| 61264                     | DEMME LEARNING               | \$1,213.00 |
| 61214                     | DORMERS SCREENPRINTING       | \$144.00   |
| 61225                     | DORMERS SCREENPRINTING       | \$15.00    |
| 61279                     | DORMERS SCREENPRINTING       | \$135.00   |

# Yamhill-Carlton School District No. 1

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Fiscal Year: 2023-2024

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Exclude Invoice Description

| Check Number              | Vendor                         | Amount     |
|---------------------------|--------------------------------|------------|
| <b>100 - GENERAL FUND</b> |                                |            |
| 61227                     | EDUPOINT EDUCATION SYSTEMS LLC | \$1,175.02 |
| 0                         | ESS WEST LLC                   | \$7,237.44 |
| 61265                     | GEORGE MORLAN PLUMBING         | \$71.99    |
| 61254                     | GIUDICE, BEN                   | \$99.99    |
| 0                         | HADASSAH SHEPARD               | \$153.90   |
| 0                         | HEIDI WISMER                   | \$700.00   |
| 61280                     | HERTZ FURNITURE SYSTEMS        | \$5,971.44 |
| 61228                     | HOUGHTON MIFFLIN HARCOURT      | \$33.45    |
| 61255                     | IAN CRAIG                      | \$239.00   |
| 61266                     | IPEVO INC                      | \$99.00    |
| 0                         | JANAE FORD                     | \$131.00   |
| 61256                     | JOHN DORT                      | \$97.00    |
| 0                         | JOHNSON CONTROLS               | \$830.00   |
| 0                         | JONATHAN GROVER                | \$43.50    |
| 0                         | JOY GEPHART                    | \$140.00   |
| 61257                     | JULIE JELLUM                   | \$679.63   |
| 0                         | KATHRYN CALVERT                | \$110.00   |
| 0                         | KENNEDY, KARALYN R             | \$48.71    |
| 61258                     | KEZIA NAFFIN                   | \$130.00   |
| 0                         | KONE INC                       | \$683.67   |
| 0                         | LACEY BURT                     | \$150.00   |
| 61281                     | LAPINE HIGH SCHOOL             | \$100.00   |
| 61229                     | LAWRENCE COMPANY               | \$100.00   |
| 0                         | LESLIE MOLLENCOP               | \$229.00   |
| 61241                     | LIBRARY WORLD, INC             | \$495.00   |
| 0                         | LOMELI, JASMINE                | \$90.00    |
| 61259                     | LORI BROUILLETTE               | \$339.80   |



# Yamhill-Carlton School District No. 1

## Approval of Bills Report

Fiscal Year: 2023-2024

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**Report Sort:** FUND **From Fund:** 100 **To:** 900

Page Break

Exclude Invoice Description

| Check Number              | Vendor                               | Amount      |
|---------------------------|--------------------------------------|-------------|
| <b>100 - GENERAL FUND</b> |                                      |             |
| 61230                     | LOWE'S COMPANIES INC.                | \$1,177.89  |
| 61242                     | LOWE'S COMPANIES INC.                | \$18.32     |
| 61268                     | LOWE'S COMPANIES INC.                | \$85.48     |
| 61282                     | LOWE'S COMPANIES INC.                | \$128.19    |
| 61260                     | MAISHA SLUSHER                       | \$500.00    |
| 0                         | MCCATHRON, EMILY D                   | \$234.98    |
| 61215                     | MCMINNVILLE GAS INC.                 | \$258.25    |
| 61231                     | MCMINNVILLE GAS INC.                 | \$10,443.75 |
| 61243                     | MCMINNVILLE GAS INC.                 | \$447.00    |
| 61269                     | MCMINNVILLE GAS INC.                 | \$11,163.30 |
| 0                         | MELISSA WISMER                       | \$343.15    |
| 0                         | MEYERS, CHEYENNE L                   | \$81.76     |
| 0                         | MICHAEL CRISP                        | \$89.85     |
| 0                         | MID COLUMBIA BUS CO., INC            | \$72,083.38 |
| 0                         | NORTHWEST REGIONAL ESD               | \$20,290.92 |
| 0                         | OETC                                 | \$186.00    |
| 61233                     | OREGON STATE UNIVERSITY              | \$190.00    |
| 61270                     | OREGON STATE UNIVERSITY              | \$195.00    |
| 61271                     | OSFMA                                | \$180.00    |
| 0                         | PACIFIC OFFICE AUTOMATION            | \$4,310.06  |
| 0                         | PACIFIC OFFICE AUTOMATION (LEASE)    | \$1,480.00  |
| 61244                     | PORTLAND GENERAL ELECTRIC            | \$18,844.11 |
| 0                         | PROCARE THERAPY                      | \$3,600.00  |
| 61283                     | RAINBOW RESOURCE CENTER, INC         | \$501.59    |
| 61261                     | REBEKAH SUH                          | \$310.96    |
| 61272                     | RECOLOGY OREGON COMPOST, MCMINNVILLE | \$27.00     |
| 61245                     | RECOLOGY WESTERN OREGON GARBAGE      | \$1,134.19  |

## Yamhill-Carlton School District No. 1

### Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 01/01/2024 To: 01/31/2024 Voucher: ALL  
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Exclude Invoice Description

| Check Number              | Vendor                                   | Amount      |
|---------------------------|--|-------------|
| <b>100 - GENERAL FUND</b> |  |             |
| 61273                     | RECOLOGY WESTERN OREGON GARBAGE          | \$1,134.19  |
| 61284                     | RECOLOGY WESTERN OREGON GARBAGE          | \$845.35    |
| 0                         | RHONDA BONHAM                            | \$178.50    |
| 61234                     | SAFEGUARD BUSINESS SYSTEMS               | \$532.87    |
| 61246                     | SALEM BASKETBALL OFFICIAL                | \$12,827.96 |
| 0                         | SAVVAS LEARNING COMPANY LLC              | \$225.63    |
| 61247                     | SCHOOL LIFE                              | \$103.86    |
| 0                         | SEAL, LIBERTY A                          | \$549.20    |
| 0                         | SIERRA SPRINGS                           | \$101.91    |
| 61274                     | T AND E GENERAL STORE                    | \$17.00     |
| 61249                     | THE HOME DEPOT PRO                       | \$1,806.91  |
| 61286                     | THE HOME DEPOT PRO                       | \$1,161.85  |
| 61275                     | THE YARD ARTISAN LLC                     | \$3,885.00  |
| 61250                     | UNITED RENTALS (NORTH AMERICA) INC       | \$127.50    |
| 61262                     | VALERIE BREWER                           | \$246.06    |
| 0                         | VANCE, CHRISTI                           | \$169.00    |
| 0                         | VERIZON WIRELESS                         | \$234.66    |
| 61251                     | WADDELL ELECTRIC                         | \$186.00    |
| 61216                     | WARDS NATURAL SCIENCE                    | \$724.44    |
| 61276                     | WESTVIEW HIGH SCHOOL PARENT ORGANIZATION | \$150.00    |
| 61217                     | WILCO                                    | \$526.81    |
| 61287                     | WILCO                                    | \$114.72    |
| 61218                     | WILLAMETTE HVAC                          | \$647.65    |
| 0                         | WRIGHT, JOLYNN M                         | \$20.94     |
| 61219                     | YAMHILL COUNTY HEALTH & HUMAN SERVICES   | \$20,971.96 |
| 0                         | YAMHILL SHELL STATION                    | \$121.94    |
| 61220                     | YC INTERMEDIATE SCHOOL                   | \$317.32    |

# Yamhill-Carlton School District No. 1

## Approval of Bills Report

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**Report Sort:** FUND **From Fund:** 100 **To:** 900

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Exclude Invoice Description

| Check Number                                      | Vendor                  | Amount              |
|---|-------------------------|---------------------|
| <b>100 - GENERAL FUND</b>                         |                         |                     |
| 61221   | ZIPLY FIBER             | \$3,500.99          |
| <b>Total for 100 - GENERAL FUND</b>               |                         | <b>\$246,161.62</b> |
| <b>201 - TITLE IA</b>                             |                         |                     |
| 61267   | LITERACY RESOURCES      | \$576.72            |
| <b>Total for 201 - TITLE IA</b>                   |                         | <b>\$576.72</b>     |
| <b>204 - TITLE IIA</b>                            |                         |                     |
| 61238   | CHRIS HOOVER            | \$1,200.00          |
| <b>Total for 204 - TITLE IIA</b>                  |                         | <b>\$1,200.00</b>   |
| <b>230 - MISC GRANTS</b>                          |                         |                     |
| 0   | AMAZON CAPITAL SERVICES | (\$49.31)           |
| 0   | JANET HERRING-SHERMAN   | \$215.92            |
| 0   | WILLAMETTE E.S.D.       | \$763.25            |
| <b>Total for 230 - MISC GRANTS</b>                |                         | <b>\$929.86</b>     |
| <b>233 - MEASURE 98</b>                           |                         |                     |
| 0   | AMAZON CAPITAL SERVICES | \$374.30            |
| 0   | SEAL, LIBERTY A         | \$243.99            |
| 0   | WILLAMETTE E.S.D.       | \$1,081.38          |
| <b>Total for 233 - MEASURE 98</b>                 |                         | <b>\$1,699.67</b>   |
| <b>253 - EARLY LITERACY GRANT 23-25</b>           |                         |                     |
| 0   | ESS WEST LLC            | \$262.06            |
| <b>Total for 253 - EARLY LITERACY GRANT 23-25</b> |                         | <b>\$262.06</b>     |
| <b>265 - UNEMPL/RETIREE RESERVE</b>               |                         |                     |
| 0   | OREGON EMPLOYMENT TAX   | \$313.57            |
| <b>Total for 265 - UNEMPL/RETIREE RESERVE</b>     |                         | <b>\$313.57</b>     |
| <b>280 - STUDENT BODY FUNDS</b>                   |                         |                     |

# Yamhill-Carlton School District No. 1

## Approval of Bills Report

Fiscal Year: 2023-2024

**Criteria:** **From Check Date:** 01/01/2024 **To:** 01/31/2024 **Voucher:** ALL  
**Report Sort:** FUND **From Fund:** 100 **To:** 900

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Exclude Invoice Description

| Check Number                              | Vendor                                  | Amount             |
|---|---|--------------------|
| <b>280 - STUDENT BODY FUNDS</b>           |   |                    |
| 0   | AMAZON CAPITAL SERVICES                 | \$182.89           |
| 61247                                     | SCHOOL LIFE                             | \$364.37           |
| <b>Total for 280 - STUDENT BODY FUNDS</b> |   | <b>\$547.26</b>    |
| <b>282 - YCIS STUDENT BODY</b>            |   |                    |
| 3529                                      | SCHOLASTIC BOOK FAIRS                   | \$1,597.48         |
| 3530                                      | YCIS PTO                                | \$2,606.40         |
| <b>Total for 282 - YCIS STUDENT BODY</b>  |   | <b>\$4,203.88</b>  |
| <b>283 - YCHS STUDENT BODY</b>            |   |                    |
| 20762                                     | CAROL DAUENHAUER                        | \$500.00           |
| 20759                                     | COLBY KERSHAW                           | \$60.00            |
| 20760                                     | COPY CATS                               | \$448.56           |
| 0   | MCKINNEY, RENEE R                       | \$217.01           |
| 20761                                     | OREGON HIGH SCHOOL EQUESTRIAN TEAMS INC | \$595.00           |
| 0   | SLAVISH, JORDAN                         | \$2,480.05         |
| 0   | UMPQUA BANK-CC                          | \$385.00           |
| 20763                                     | YAMHILL CARLTON SD                      | \$100.00           |
| <b>Total for 283 - YCHS STUDENT BODY</b>  |   | <b>\$4,785.62</b>  |
| <b>299 - NUTRITION SERVICES</b>           |   |                    |
| 61226                                     | ECOLAB                                  | \$2,481.10         |
| 0   | GOODY MAN DISTRIBUTING INC              | \$250.45           |
| 61232                                     | MIKES RESTAURANT EQUIPMENT LLC          | \$451.96           |
| 0   | SPRING VALLEY DAIRY INC                 | \$582.95           |
| 61235                                     | SYSCO FOOD SERVICES                     | \$2,671.65         |
| 61248                                     | SYSCO FOOD SERVICES                     | \$3,121.93         |
| 61285                                     | SYSCO FOOD SERVICES                     | \$2,906.51         |
| <b>Total for 299 - NUTRITION SERVICES</b> |   | <b>\$12,466.55</b> |

**Yamhill-Carlton School District No. 1**

**Approval of Bills Report**

Fiscal Year: 2023-2024

Criteria: From Check Date: 01/01/2024 To: 01/31/2024 Voucher: ALL  
Report Sort: FUND From Fund: 100 To: 900  Page Break

Exclude Invoice Description

| Check Number                       | Vendor          | Amount             |
|------------------------------------|-----------------|--------------------|
| <b>304 - JCI PROJECT</b>           |                 |                    |
| 0                                  | US BANK ST PAUL | \$60,400.00        |
| <b>Total for 304 - JCI PROJECT</b> |                 | <b>\$60,400.00</b> |
| Grand Total:                       |                 | \$333,546.81       |

End of Report



Mary Brown <brownm@ycschools.org>

**Fwd: Spring Break**

1 message

**Bradley Post** <postb@ycschools.org>  
To: Mary Brown <brownm@ycschools.org>

Tue, Jan 9, 2024 at 10:18 AM

**Brad Post, M.A.T. Special Education**  
**YCHS**  
**Assistant Principal**  
**Athletic Director**  
Yamhill-Carlton School District  
503-332-9383

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----- Forwarded message -----

From: **John Kuehnel** <kuehnelj@ycschools.org>  
Date: Tue, Jan 9, 2024 at 9:56 AM  
Subject: Spring Break  
To: Bradley Post <postb@ycschools.org>

Good Morning Mr. Post  
YC Softball is doing some traveling over spring break. This is our team bonding time. As we graduated 5 starters last year this will give our team and coaches time to figure out who and what will work for us moving forward. Did some research to schedule some games. We have 4 games scheduled out of state along with some fun things happening for our team. The teams we are playing are some big schools with records last season of:  
Centennial HS 24 W-6 L  
River Valley HS 17W-10L  
Bakersfield Christian HS 13W-8L  
Sutter HS 24W-2L  
These teams will help us to see where we are and what we need to do to improve on and move forward through our season to the State Championships.  
Thank you Brad  
John Kuehnel  
Yamhill Carlton Softball



Mary Brown &lt;brownm@ycschools.org&gt;

---

**Re: Spring Break**

1 message

---

**Bradley Post** <postb@ycschools.org>  
To: Mary Brown <brownm@ycschools.org>

Fri, Feb 2, 2024 at 9:28 AM

yes.....

" YCHS Baseball is excited to be returning to Arizona this year for Spring Break. We have 3 games scheduled during our trip between March 22 and 27 that will help us prepare for the coming season and our goal of winning our 4th straight league title. Weather is a serious obstacle each Spring, particularly early in the season, that inhibits our ability to get necessary games played. This trip ensures our ability to get said games in while also serving as a team bonding activity and exciting opportunity for many players in our program. Having graduated 8 varsity starters over the last two seasons, it is imperative that we create opportunities like this that will help our team both on and off the field. Our mission as a program is to create better young men and this trip will help us do that. Thank you!"

On Fri, Feb 2, 2024 at 8:13 AM Mary Brown <brownm@ycschools.org> wrote:

Good Morning,  
Did you receive anything for baseball that you can forward to me?

Thanks,

On Tue, Jan 9, 2024 at 10:19 AM Bradley Post <postb@ycschools.org> wrote:

**Brad Post, M.A.T. Special Education**  
**YCHS**  
**Assistant Principal**  
**Athletic Director**  
**Yamhill-Carlton School District**  
**503-332-9383**

---

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----- Forwarded message -----

From: **John Kuehnel** <kuehnelj@ycschools.org>  
Date: Tue, Jan 9, 2024 at 9:56 AM  
Subject: Spring Break  
To: Bradley Post <postb@ycschools.org>

Good Morning Mr. Post

YC Softball is doing some traveling over spring break. This is our team bonding time. As we graduated 5 starters last year this will give our team and coaches time to figure out who and what will work for us moving forward. Did some research to schedule some games. We have 4 games scheduled out of state along with some fun things happening for our team. The teams we are playing are some big schools with records last season of:  
Centennial HS 24 W-6 L

**YAMHILL CARLTON SCHOOL DISTRICT  
2024-2025 BUDGET COMMITTEE**

**BOARD MEMBERS**

| <b>Board Position and Name</b>   | <b>Term Expires</b> |
|----------------------------------|---------------------|
| 1. Jami Egland, Board Vice-Chair | 6/30/2025           |
| 2. Erin Galyean                  | 6/30/2027           |
| 3. Susan FitzGerald, Board Chair | 6/30/2027           |
| 4. JaJetta Dumdi                 | 6/30/2025           |
| 5. Ken Watson                    | 6/30/2025           |

**COMMITTEE MEMBERS**

| <b>Name</b>             | <b>Term Expires</b> |
|-------------------------|---------------------|
| John Donehoo            | 6/30/2024           |
| Kristy Edwards          | 6/30/2024           |
| Gordon Dromgoole        | 6/30/2025           |
| Ralph Weinstein         | 6/30/2025           |
| Julia Howard (Proposed) | 6/30/2026           |



# Yamhill-Carlton School District 1

Code: GCBDA/GDBDA  
Adopted: 10/09/06  
Revised/Readopted: 2/13/12, 12/14/17, X/XX/24

## Family Medical Leave \*

When applicable, the district will comply with the provisions of the Family and Medical Leave Act (FMLA)<sup>{1}</sup>, the Oregon Family Leave Act (OFLA)<sup>{2}</sup>, the Oregon Military Family Leave Act (OMFLA), Paid Family Medical Leave Insurance (PFMLI) and other applicable provisions of state and federal law, Board policies and collective bargaining agreements regarding family medical leave.

In order for an employee to be eligible for the benefits under FMLA, the employee must have been employed by the district for at least 12 months, have worked at least 1,250 hours during the past 12-month period and worked at a worksite that employs 50 district employees within 75 miles of the worksite.

Generally, in order for an employee to be eligible for the benefits under OFLA, the employee must work an average of 25 hours or more per week during the 180 calendar days immediately prior to the first day of the start of the requested leave. For parental leave purposes, an employee becomes eligible upon completing at least 180 calendar days immediately preceding the date on which the parental leave begins: there is no minimum average number of hours worked per week. Special requirements apply during public health emergencies.

OMFLA applies to employees who work an average of at least 20 hours per week; there is no minimum number of days worked when determining an employee's eligibility for OMFLA.

PMFLI is generally available to district employees who have earned \$1,000 in subject wages or taxable income during the alternate or base years<sup>3</sup>, contributed to the PMFLI fund in the alternate or base years and are otherwise eligible.<sup>4</sup>

Federal and state leave entitlements generally run concurrently.

The superintendent [or designee] will develop administrative regulations as necessary for the implementation of the provisions of both federal and state law.

END OF POLICY

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<sup>{1}</sup> Generally, FMLA applies only to entities with 50 or more employees, however, FMLA applies to all public elementary and secondary educational institutions. See 29 CFR 825.600(b). The rule regarding individual employee eligibility does apply: an employee is only eligible if the employee "is employed at a worksite where 50 or more employees are employed by the employer within 75 miles of that worksite." See 29 CFR 825.110(a)(3). Consequently, FMLA applies to districts with fewer than 50 employees, but individual employees will not be eligible to receive benefits. }

<sup>{2}</sup> OFLA applies to employers with 25 or more employees in Oregon (ORS 659A.153) and OMFLA applies to all public-sector employers in Oregon. (ORS 659A.090(2)) (Oregon BOLI Leave Laws – 2023 Edition) }

<sup>3</sup> The wages are not required to have been earned for work in the district.

<sup>4</sup> See OAR 471-070-1010 for additional information.

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**Legal Reference(s):**

[ORS 332.507](#)

[ORS 659A.090](#)

[ORS 659A.093](#)

[ORS 659A.096](#)

[ORS 659A.099](#)

[ORS 659A.150 - 659A.186](#)

[ORS 659B.010](#)

[OAR 839-009-0200 - 0320](#)

Americans with Disabilities Act, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Family and Medical Leave Act, 29 U.S.C. §§ 2601-2654; 5 U.S.C. §§ 6381-6387 (2012); Family and Medical Leave Act, 29 C.F.R. Part 825 (2017).

Americans with Disabilities Act, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

Escriba v. Foster Poultry Farms, Inc. 743 F.3d 1236 (9<sup>th</sup> Cir. 2014).

Senate Bill 999 (2023).

## Grading and Reporting System\*\*

The district's reporting system shall be based on Board-adopted course content and clearly show the student and parent whether the student is achieving course requirements at the student's current grade level; or course content level; shall be based on the student's progress toward mastery of a continuum of academic knowledge and skills; and may be based on the student's progress in a continuum of knowledge and skills that are not academic and that may include student behaviors that are defined by the district. Absenteeism or misconduct shall not be the sole criterion for the reduction of a student's grades.—

Grading will be conducted on a periodic basis. The grade will be based on many factors, such as: basic assignments, both oral and written; class participation; special assignments; research; activities of various types and kinds; and special contributions.

At the beginning of the grading period students and parents will be informed regarding the basis of the grades and the methods to be used in determining them.

END OF POLICY

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**Legal Reference(s):**

[ORS 329.485](#)

[OAR 581-021-0022](#)

[OAR 581-022-1670](#)

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# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | [www.ycsd.k12.or.us](http://www.ycsd.k12.or.us)

## BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION; YCS D BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Thursday, February 8, 2024

Executive Session: Following regular session

### AGENDA Executive Session

- I. **Call to Order Executive Session**
- II. **Executive Session per ORS 192.660(2) (i) Performance Evaluations of Public Officers and Employees with no action anticipated in Open Session**
  - A. Clint will provide his narrative to the board and answer board questions.
  - B. Board will discuss the results of the board survey and come to one voice to finalize evaluation.
- III. **Adjourn Executive session**

**Note:** Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.